

REQUEST FOR PROPOSAL

Proposition 39 Energy Consulting Services

August 11, 2016

**Summerville Union High
School District and
Connections Visual and
Performing Arts Academy
1755 Tuolumne Road
Tuolumne, Ca 95379**

**Robert Griffith
Superintendent**

Contact:

**Warren VanBolt
MOT Director
1755 Tuolumne Road
Tuolumne, CA 95379
209-928-1955
wvanbolt@summbears.net**

SECTION 1 - GENERAL INFORMATION

Summerville Union High School District and Connections Visual and Performing Arts Academy invites proposals for furnishing Energy Consulting Services Relative to Proposition 39.

- A. **One (1) original and three (3) copies of proposal must be submitted in a sealed envelope with the words “RFP – Proposition 39 Energy Consulting Services” clearly marked on the outside, no later than 10:00 a.m., Friday, September 2, 2016 to the following address:**

**Summerville Union High School District Office
Warren VanBolt, MOT Director
17555 Tuolumne Road
Tuolumne, CA 95379**

RFPs received later than the aforementioned date and time will be returned to Vendor unopened. Facsimile (FAX) copies or e-mailed RFP will not be accepted.

- B. In order to control information disseminated regarding this Request for Proposals, vendors interested in submitting proposals are directed only to make contact with MOT Director listed as contact. Failure to do so may result in the elimination of the submitted proposal from review.

Summerville Union High School District Office reserves the right to accept or reject any or all RFPs, to select a qualified vendor with or without interviews and to negotiate with any or more than one of the responsible submitters. Submitters shall be responsible for any and all expenses that they may incur in preparing proposals. Responses received from this RFP will be used as the foundation for the development of an agreement and contract with specific provisions subject to review, negotiations and approval of the Superintendent.

SECTION 2 - SCOPE OF SERVICES

The selected consultant will be required to perform site walks at District facilities to evaluate facility infrastructure improvements as part of an energy master plan for the District. Specifically, the selected consultant will provide energy consulting services in the following areas:

- A. **ENERGY PROJECT PLANNING ASSISTANCE**
- Provide site-by-site energy cost benchmarking

- Perform a comprehensive cost/benefit analysis of potential energy projects, including potential energy and cost savings.
- Develop a scoping plan that ranks potential energy projects based on highest value, return on investment, and the requirements of Prop 39

SECTION 3 – BACKGROUND & MANAGEMENT STRUCTURE

Provide general information including: a brief history of the firm, key differentiating factors and areas of expertise, length of time performing services, and location of California offices.

Provide a list of the personnel to be used on this project and describe their qualifications and experience with projects of a similar size and scope. Describe the management structure of the responding firm and include an organizational chart.

SECTION 4 – ENERGY PROJECT REFERENCES

Provide project history for public sector K-12 clients the consultant has contracted with for similar energy performance contracting services.

SECTION 5 – PROJECT APPROACH

- A. Provide a description of the approach to performing audits, and identifying improvement measures.

SECTION 6 – SAVINGS

- A. Describe the approach to projecting and proving energy savings.
- B. Describe the methodology, formulas and reporting of the savings and the associated International Performance Measurement & Verification Protocol (IPMVP) option used to quantify savings.